



Internship Credit Agreement and Registration Form

All University of Oregon students participating in a GlobalWorks internship are required to earn internship credits (3-8 credits). Internship credit requires documentation of a minimum of 30 hours/week worked per 1 credit earned. Since most of the internship program is 8 weeks, a typical GlobalWorks student will earn 8 credits over the summer.

There are two options for completing this credit agreement:

- Option 1.** Complete the form and have it signed by Yifang Zhang, Senior Associate Director for GlobalWorks. This option indicates that you wish to be registered for International Studies internship elective credits. **Important note: Do not register yourself through Duckweb.** We will register for you. Yifang will oversee your internship credits and issue your grade as an International Studies course. *This is a good option for students who do NOT need credits from a specific department or a specific course number.*
- Option 2.** Complete the form and have it signed by a faculty supervisor of your choice. This option indicates that a specific faculty member in another department has approved your internship and has agreed to oversee your credits and issue you a grade. **Important note: Do not register yourself through Duckweb.** We will register for you. *This is a good option for students who need credits from a specific department or a specific course number for major or graduation requirements.*

About GlobalWorks Internships:

GlobalWorks International Internship Program (globalworks.uoregon.edu) is a UO-affiliated program administered through the Global Studies Institute (GSI). In this program, students will be able to gain hands-on work experience in a bilingual context. GSI has designated staff that oversees this program from its admission, scholarship application, internship supervision, etc.

All students admitted to the program are required to participate in weekly activities through an online intercultural communication course during the internship.

At the end of the internship, we will collect evaluations from the internship supervisors. Please contact Yifang Zhang if you need additional information on student's performance at 541-346-5088 or globalworks@uoregon.edu.



Please return the signed form to 110 Gerlingr Hall.
Internship Credit Agreement and Registration Form

For Students to Complete

Name: _____ UO ID#: _____

Internship Host Information

Name of host organization: _____

Type of organization: _____

City and country: _____

Official internship start date: _____ end date: _____

For Faculty Supervisor to Complete

Note: By signing this form, you are agreeing to supervise and grant the credits and grades for the student. Please provide the student with a full syllabus including all materials to be submitted and due dates. Unless otherwise noted below, credits will be registered as Pass/No Pass. If more than one department will be granting credit, each must sign below ON THIS SAME FORM (only one credit agreement form can be submitted.) For questions, please call 541-346-5088.

Internship Credit Information

1) UO Department: _____

Grading Option: ☐ Pass/No Pass ☐ Graded Credit Level: ☐ Undergrad ☐ Grad

Term(s)/Credits: ☐ Fall _____ ☐ Winter _____ ☐ Spring _____ ☐ Summer _____
of credits # of credits # of credits # of credits

Faculty Supervisor: (please print) _____ Phone: _____

Signature: _____ Date: _____

2) UO Department: _____

Grading Option: ☐ Pass/No Pass ☐ Graded Credit Level: ☐ Undergrad ☐ Grad

Term(s)/Credits: ☐ Fall _____ ☐ Winter _____ ☐ Spring _____ ☐ Summer _____
of credits # of credits # of credits # of credits

Faculty Supervisor: (please print) _____ Phone: _____

Signature: _____ Date: _____